

The Terms of Reference of the Sustainable Energy Network Advisory and Networking Group (Stakeholder Group)

Purpose

A Sustainable Energy Network (SEN) for the region is established to support and advise Energy Saving Trust Advice Centre delivery in the North East. This is a broad network of organisations and individuals contributing to sustainable energy objectives.

The SEN Advisory and Networking Group (hereafter referred to as the Stakeholder Group) will provide a focal point for the Sustainable Energy Network with the purpose of;

- Achieving a step-change in market awareness of and action on sustainable energy.
- Advising on domestic renewable energy and sustainable transport as well as energy efficiency by promoting cross-selling opportunities to householders and vehicle decision makers.
- Supporting regional and national bodies in developing and implementing a strategic approach.
- Supporting organisations which are working to deliver sustainable energy improvements.

Activity

The network will focus on fulfilling three distinct roles; advice provision, awareness raising and market transformation that help consumers take action. The intended outcomes are to provide consumers with:

- A cohesive sustainable energy message that is consistent and reinforced through the customer path to action
- Single portal access to advice and information on sustainable energy
- Co-ordination and accessibility of routes to action

Reporting

The Energy Saving Trust Advice Centre (ESTAC) operates in the North East under a contract between the Energy Saving Trust and the Tees and Durham Energy Advice Co Ltd (TADEA).

The Energy Demand Executive provides a representative regional body to which the EST Advice Centre and Sustainable Energy Network can report and receive advice and guidance as to regional priorities.

Membership

The Stakeholder Group will be Chaired by the Director of the Energy Saving Trust Advice Centre.

Stakeholder members will be committed individuals that share common objectives with the Sustainable Energy Network Vision and Mission

Stakeholders will be regularly informed on progress and will champion EST Advice Centre work plan Stakeholder Group initiatives throughout the wider North East environment.

Stakeholders will meet regularly to review projects and encourage innovation.

Stakeholders will take part in independent evaluation research to assist in the overall improvement of the programme.

Stakeholders will be consulted on future work plan development and views will be fed into the planning process.

Stakeholders will promote links between their initiatives and the consumer through the Energy Saving Trust Advice Centre.

Governance & administration

The Stakeholder Group will meet on a quarterly basis. Minutes of the meeting will be sent out within two weeks of the meeting.

The Stakeholder Group will annually review its membership to ensure that it is effectively meeting these terms of reference.

Appendix A

Current list of Stakeholders

11th September 2006

Appendix A

North East Sustainable Energy Network Stakeholder Membership 11th September 2006

Name	Organisation
Steve Bhowmick	North East Assembly
Maggie Bosenquet	Durham County Council
Barrie Brass	Carbon Trust
Kirsty Brown	EAGA
Joanne Carr	NEA
David Connor	Newcastle Warm Zone
Lorraine Coulson	Northumbria Water
Clive Fagg	Northumberland County Council
Charlie Henderson	Carbon Neutral North East
Karen Hindhaugh	Gateshead Warm Zone
Paul Jackson	Renew Tees Valley
Steve Kent	North East Domestic Energy Forum
David Lacey	Community Energy Solutions
Chris Maxwell	One North East (Biomass)
Alan Milburn	Northumberland Warm Zone
Ken Middlemass	North East Home Insulation Partnership
Caroline Oldridge	ONE North East
Bob Pailor	Environment Agency
Steve Wilson	NaRec